

INTERVIEWING

3.14.01 The trainee shall explain the systematic steps he/she should take in preparing for an interview.

Reference:

			COMPETENC	Y	How Demonstrated?			How Remediated?			
	INSTRUCTED)	DEMONSTRATED			REMEDIATED					
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform			
F.T.O.					Role Play			Role Play			
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- 3.14.02 The trainee shall discuss basic rules in statement taking and interviewing. These rules shall minimally include:
 - A. Asking direct and brief questions. Let the person being interviewed do the majority of the talking.
 - B. Controlling the interview. Avoid rambling by the person being interviewed.
 - C. Avoiding leading questions except when absolutely necessary.
 - D. Putting the person being interviewed at ease.
 - E. Writing statements verbatim (when appropriate) from the person being interviewed, not improvising or making assumptions.

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- 3.14.03 The trainee shall describe the contents of a good statement. These contents shall minimally include:
 - A. What happened
 - B. When it happened
 - C. Where it happened
 - D. Who it happened to

- E. How it happened
- F. Why it happened
- G. How many are involved

Reference:

					How Demonstrated?			How Remediated?		
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3.14.04 The trainee shall explain the ramifications of the Miranda warning and shall describe when, where, and why it should/should not be used during interviews.

Reference:

	INSTRUCTED	COMPETENO DEMONSTRA		How Demonstrated?	REMEDIATEI	D	How Remediated?
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3.14.05 Given a situation in which a statement should be taken, the trainee shall properly conduct an interview and satisfactorily summarize the information on the appropriate form.

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INVESTIGATIONS

"Cold" Crimes

3.14.06 The trainee shall demonstrate the ability to conduct thorough and complete preliminary investigations.

Reference:

			COMPETENC	Y	How Demonstrated?			How Remediated?		
	INSTRUCTED)	DEMONSTRATED		10	REMEDIATED				
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform		
F.T.O.				11	Role Play			Role Play		
					Written Test			Written Test		
Trainee					Verbal Test			Verbal Test		
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3.14.07 The trainee shall discuss factors which must be determined when interviewing complainants, reporting persons, and witnesses.

Reference:

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3.14.08 The trainee shall describe situations where the skills of an evidence technician or criminalist are required.

<mark>Reference:</mark>

	INSTRUCTED)	COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?			
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform			
F.T.O.				1/6	Role Play Written Test			Role Play Written Test			
Trainee					Verbal Test			Verbal Test			
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3.14.09 The trainee shall properly obtain all information necessary for the completion of a thorough preliminary investigation of a "cold" crime.

Reference:

	INSTRUCTED)	COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATEI)	How Remediated?		
	Name	Dat e	Name	Date	Field Perform	Name	Date	Field Perform		
F.T.O.					Role Play Written Test			Role Play Written Test		
Trainee					Verbal Test			Verbal Test		
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Crimes Against Property

- 3.14.10 The trainee shall review and explain an officer's responsibilities associated with the preliminary investigation and reporting of in-progress or fresh crimes against property. These responsibilities should minimally include:
 - A. Identity or description of suspect(s)
 - B. Description of loss
 - C. Direction of flight of suspect(s)
 - D. Possibility of weapons being involved
 - E. Radio broadcasts of all known and important information
 - F. Pursuit and/or apprehension of suspects, if possible.

Reference:

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3.14.11 Given an in-progress or fresh incident involving a crime against property, the trainee shall properly assess and perform all the objectives necessary to satisfactorily complete the preliminary investigation, including the satisfactory completion of the proper report(s).

	INSTRUCTED)	COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATEI)	How Remediated?	
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform	
F.T.O.					Role Play Written Test			Role Play Written Test	
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Crimes Against Persons

3.14.12 The trainee shall review and explain an officer's responsibilities associated with the preliminary investigation and reporting of in-progress or fresh crimes against persons.

Reference:

					How Demonstrated?		How Remediated?				
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	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform			
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- 3.14.13 The trainee shall explain the steps to take while investigating the following crimes:
 - A. Rape/Sexual assault
 - B. Felonious assault
 - C. Robbery
 - D. Kidnapping

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- 3.14.14 The trainee shall discuss the steps to take initially at a scene where a serious injury or death has occurred. These steps shall minimally include:
 - A. Preserving the scene, including the restriction of unauthorized police personnel
 - B. Determining the need for first aid and summoning medical assistance
 - C. Identifying and apprehending suspect(s), if possible
 - D. Making proper notifications

- E. Locating visible physical evidence
- F. Locating and interviewing witnesses or possible witnesses as appropriate

Reference:

			COMPETENC	Y	How Demonstrated?			How Remediated?			
	INSTRUCTED)	DEMONSTRATED			REMEDIATED					
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform			
F.T.O.					Role Play			Role Play			
					Written Test			Written Test			
Trainee					Verbal Test			Verbal Test			
Commen	nts:		•	-			Case/Report No.:				

3.14.15 Given an in-progress or fresh incident involving a crime against a person, the trainee shall properly assess and perform all the objectives necessary to satisfactorily complete the preliminary investigation, including the satisfactory completion of the proper report(s).

Reference:

	INSTRUCTED		COMPETENCY EMONSTRATE		How Demonstrated?	REMEDIATEI)	How Remediated?
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BURDEN OF PROOF

- 3.14.16 The trainee shall define the term "burden of proof" and determine, in the following situations, whether the "burden of proof" falls upon the prosecution or defense during a criminal trial:
 - A. Criminal guilt (Evidence Code Section 520)
 - B. Corpus delicti (Evidence Code Section 550)
 - C. Jurisdiction (Evidence Code Section 666)
 - D. Double jeopardy as a defense (Evidence Code Section 500)
 - E. Self-defense as a defense (Evidence Code Section 500)

Reference: Evidence Code sections 520; 550; 666; 500; 500

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CONCEPTS OF EVIDENCE

- 3.14.17 The trainee shall recognize the concepts of evidence as defined and used in California law, including:
 - A. Evidence
 - B. Direct evidence
 - C. Circumstantial evidence

Reference:

	INSTRUCTED	1	COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATE	How Remediated?			
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform		
F.T.O.					Role Play Written Test			Role Play Written Test		
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- 3.14.18 The trainee shall identify the following types of evidence or material related to the introduction of evidence in court and shall give an example of each:
 - A. Fruits of a crime
 - B. Instrumentalities of a crime
 - C. Contraband

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Trainee		150	12/13		Verbal Test	25/152		Verbal Test	
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- 3.14.19 The trainee shall explain the purposes for offering evidence in court, including:
 - A. As an item of proof
 - B. To impeach a witness

- C. To rehabilitate a witness
- D. To assist in determining sentence

Reference:

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	INSTRUCTED Name	Date	Name DEMONSTRAT	Date	Field Perform	REMEDIATEI Name	Date	Field Perform		
F.T.O.					Role Play Written Test			Role Play Written Test		
Trainee					Verbal Test			Verbal Test		
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- 3.14.20 The trainee shall explain the tests which an item of evidence must successfully pass before it may be admitted into any criminal court. (Evidence Code Section 210)
 - A. The evidence must be relevant to the matter in issue
 - B. The evidence must be competently presented in court
 - C. The evidence must have been <u>legally obtained</u>

Reference:

	INSTRUCTED		COMPETEN DEMONSTRA		How Demonstrated?	REMED	DIATED	How Remediated?
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform
F.T.O.	13	231		1	Role Play Written Test	12 3/	57/	Role Play Written Test
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- 3.14.21 The trainee shall identify at least three of the following as qualifications that must be met by a witness before he/she may testify in a criminal trial in the State of California.
 - A. The witness must know the difference between right and wrong
 - B. The witness must possess the ability to understand
 - C. The witness must possess the ability to express himself/herself
 - D. With the exception of those areas covered by the Hearsay Rule, the witness must testify only to those facts that are personal knowledge

			COMPETENCY		How Demonstrated?			How Remediated?
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Trainee					Verbal Test			Verbal Test
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- 3.14.22 The trainee shall explain the privileged communication rule and provide examples to include:
 - A. Husband and wife
 - B. Attorney and client
 - C. Clergyman and confessor
 - D. Physician and patient

Reference: Evidence Code sections 970 & 980; 950; 1030; 990

	INSTRUCTED)	COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATE	D	How Remediated?	
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform	
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Trainee				((Verbal Test			Verbal Test	
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RULES OF EVIDENCE

- 3.14.23 The trainee shall describe the effects of the "exclusionary rule" upon police actions and procedures in the following areas:
 - A. Civil rights
 - B. Inadmissible evidence
 - C. Possibility of false arrest

Reference: Evidence Code; Case Law

	INSTRUCTED	6	COMPETENC DEMONSTRAT		How Demonstrated?	REMEDIATE	ED	How Remediated?		
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- 3.14.24 The trainee shall define the Hearsay Rule and give examples of exceptions to the rule, including:
 - A. Spontaneous statements
 - B. Admissions
 - C. Confessions
 - D. Dying declarations

Reference: Evidence Code sections 1200; 1220

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EVIDENCE COLLECTION AND PRESERVATION

- 3.14.25 The trainee shall search a crime scene and locate physical evidence through the use of an organized method which may include:
 - A. Strip
 - B. Spiral
 - C. Quadrant

Reference:

	INSTRUCTEI	o /s		ETENCY STRATED	How Demonstrated?	REMEDIA	ATED	How Remediated?
F.T.O.	Name	Date	Name	Date	Field Perform Role Play Written Test	Name	Date	Field Perform Role Play Written Test
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3.14.26 The trainee shall explain and/or demonstrate the methods for preserving evidence at a crime scene in fair and inclement weather.

			COMPETENCY		How Demonstrated?			How Remediated?
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					Written Test			Written Test
Trainee					Verbal Test			Verbal Test
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3.14.27 The trainee shall demonstrate the ability to preserve evidence in such a way as to ensure it is received by the examining authority or court in as near to the same condition as it was found.

Reference:

	INSTRUCTED)	COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATEI)	How Remediated?		
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform		
F.T.O.					Role Play Written Test			Role Play Written Test		
Trainee					Verbal Test			Verbal Test		
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- 3.14.28 The trainee shall review and explain, as well as apply, the agency's policies on:
 - A. Handling controlled substances
 - B. Depositing property, evidence, and money
 - C. Withdrawing and returning property
 - D. Depositing firearms, miscellaneous weapons, and explosives

Reference:

	INSTRUCTED		/ / /	COMPETENCY How Demonstr DEMONSTRATED		? REMEDIATED		How Remediated?
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Trainee		150	0 22 8	100	Verbal Test	3 2 7	9/	Verbal Test
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3.14.29 The trainee shall explain the provisions of the agency's rules, policies, and procedures regarding the storage of evidence.

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	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform
F.T.O.				1/6	Role Play Written Test			Role Play Written Test
Trainee				/	Verbal Test			Verbal Test
Commen	nts:						•	Case/Report No.:

3.14.30 The trainee shall review and explain the agency's policies and procedures regarding the taking of evidence to laboratory examination facilities and court.

Reference:

			COMPETENCY		How Demonstrated?			How Remediated?		
	INSTRUCTED)	DEMONSTRAT	DEMONSTRATED		REMEDIATED				
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform		
F.T.O.					Role Play			Role Play		
					Written Test			Written Test		
Trainee					Verbal Test			Verbal Test		
Commen	ts:				-			Case/Report No.:		
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3.14.31 The trainee shall explain "chain of custody" or "chain of evidence."

Reference:

		COMPETENCY			How Demonstrated?		How Remediated?	
	INSTRUCTED		DEMONSTRAT	ED	50000	REMEDIATEI)	
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform
F.T.O.			13/00	2010	Role Play Written Test	31		Role Play Written Test
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3.14.32 Given a crime situation in which any form of evidence is recovered, the trainee shall collect, preserve, and deliver the evidence, and properly complete all necessary forms (property reports, evidence tags, etc.) in order to ensure the chain of custody.

<mark>Reference:</mark>

	INSTRUCT	ED	COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?		
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Trainee				/////	Verbal Test			Verbal Test		
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LINE UPS

- 3.14.33 The trainee shall explain technical methods for identifying suspects, including:
 - A. Field show-up
 - B. Photo identification
 - C. Identification kit
 - D. Artist's conception

Reference:

	INSTRUCTED	1	COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATE	How Remediated?				
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform			
F.T.O.					Role Play Written Test			Role Play Written Test			
Trainee			100		Verbal Test			Verbal Test			
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- 3.14.34 The trainee shall review and explain the agency policy and procedure(s), including admonitions, for conducting the following types of "line ups:"
 - A. In custody
 - B. In the field
 - C. Photographic

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	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform	
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Trainee		10	1273		Verbal Test			Verbal Test	
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- 3.14.35 The trainee shall explain and/or demonstrate the following procedures for a photographic identification:
 - A. Use of multiple photos
 - B. Instructions to witness(es)

- C. Control of the situation
- D. Similar appearances

Reference:

	INSTRUCTED)	COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATEI)	How Remediated?		
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform		
F.T.O.					Role Play Written Test			Role Play Written Test		
Trainee					Verbal Test			Verbal Test		
Commen	Comments:									

SOURCES OF INFORMATION

3.14.36 The trainee shall discuss the importance of identifying and developing sources of information through networking with persons in the community.

Reference:

	INSTRUCTED)	COMPETEN DEMONSTRA		How Demonstrated?	REMEDIA	ATED	How Remediated?
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform
F.T.O.	50	10	1 /3		Role Play Written Test	200	1000	Role Play Written Test
Trainee	50	(3)	Bearing .	377	Verbal Test	19 3	nJ	Verbal Test
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- 3.14.37 The trainee shall describe techniques for identifying and developing "informants" and the:
 - A. Hazards of divulging too much information to informants
 - B. Danger of breaking confidentialities

	INSTRUCTED)	COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform
F.T.O.				1/9	Role Play Written Test			Role Play Written Test
Trainee				/	Verbal Test			Verbal Test
Commen	its:			•				Case/Report No.:

3.14.38 The trainee shall explain the types of public and private records that may be of assistance when collecting investigative information.

Reference:

	INSTRUCTED	COMPETENCY INSTRUCTED DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?				
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform			
F.T.O.					Role Play Written Test			Role Play Written Test			
Trainee					Verbal Test			Verbal Test			
Commen	Comments:										

SUBPOENAS

3.14.39 The trainee shall review and explain the agency's practices and policies concerning the subpoena process.

Reference:

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform
F.T.O.	50	10	1 /3		Role Play Written Test	5	5000	Role Play Written Test
Trainee	500	10	3 Low	399	Verbal Test	19 3	nJ.	Verbal Test
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- 3.14.40 The trainee shall define the term "subpoena" and describe the authority and immunities associated with the subpoena, including:
 - A. Who may exercise the power of a subpoena
 - B. Who may serve a subpoena
 - C. How a subpoena is served
 - D. Who is subject to the power of a subpoena
 - E. What immunities from arrest are granted to a person traveling in answer to a subpoena
 - F. How a subpoena is enforced

	INSTRUCTED)	COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?	
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform	
F.T.O.					Role Play Written Test			Role Play Written Test	
Trainee					Verbal Test			Verbal Test	
Commen	Comments:								
								l	

COURTROOM TESTIMONY AND DEMEANOR

3.14.41 The trainee shall explain the value of impressive and professional courtroom demeanor and appearance.

Reference:

			COMPETENC	COMPETENCY				How Remediated?		
	INSTRUCTED)	DEMONSTRATED			REMEDIATED				
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform		
F.T.O.					Role Play			Role Play		
					Written Test			Written Test		
Trainee				301	Verbal Test			Verbal Test		
Commen	its:							Case/Report No.:		
	(1))									

- 3.14.42 The trainee shall explain the value of a pre-trial conference with the prosecuting attorney. This shall minimally include:
 - A. Refreshing the officer's memory
 - B. Coordination of efforts

Reference:

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform
F.T.O.		166	0 22 8	Han -	Role Play Written Test	8 2 7	//	Role Play Written Test
Trainee		A	mes E	1919	Verbal Test			Verbal Test
Commen	its:	- 7/	e 1872 7	7	1100001116	6/18/K		Case/Report No.:
		/	0 1919	CATTER STORY	HITE SECTION			
		- 12	13.05			10		

- 3.14.43 The trainee shall identify and explain principles of effective testimony. These principles shall minimally include:
 - A. Honesty
 - B. Clarity
 - C. Brevity
 - D. Objectivity
 - E. Poise

	INSTRUCTED	COMPETENCY ED DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?		
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform	
F.T.O.					Role Play Written Test			Role Play Written Test	
Trainee					Verbal Test			Verbal Test	
Commen	Comments:								

- 3.14.44 The trainee shall explain the value of furnishing testimony in a professional manner, even when confronted with a variety of attorney personalities including:
 - A. Irate
 - B. Offensive
 - C. Threatening
 - D. Argumentative
 - E. Overly friendly

Reference:

			COMPETENCY		How Demonstrated?			How Remediated?		
	INSTRUCTED)	DEMONSTRAT	DEMONSTRATED		REMEDIATED				
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform		
F.T.O.					Role Play Written Test			Role Play Written Test		
Trainee			100		Verbal Test			Verbal Test		
Commen	its:		13 1200	111	12018		•	Case/Report No.:		
12/25/1										

- 3.14.45 The trainee shall become familiar with local courtroom security policies and procedures such as:
 - A. Prisoner escort
 - B. Prisoner restraint
 - C. Screening of courtroom audience
 - D. Disturbance procedures

Reference:

	INSTRUCTED		COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?		
F.T.O.	Name	Date	Name	Date	Field Perform Role Play	Name	Date	Field Perform Role Play		
Trainee		15	10000	S	Written Test Verbal Test	15/1-2		Written Test Verbal Test		
Commen	ts:	150	STANDARD PROVINCE					Case/Report No.:		
	Dar Dal									

3.14.46 The trainee shall demonstrate the ability to prepare and furnish courtroom testimony in such a manner as to promote professionalism and the administration of justice.

	INSTRUCTED)	COMPETENCY DEMONSTRATED		How Demonstrated?	REMEDIATED		How Remediated?
	Name	Date	Name	Date	Field Perform	Name	Date	Field Perform
F.T.O.					Role Play Written Test			Role Play Written Test
Trainee					Verbal Test			Verbal Test
Commen	its:							Case/Report No.:
								ı